

**VIRGINIA STOCK CORPORATION QUESTIONNAIRE**

1. The name of your corporation is to be :

First Choice: \_\_\_\_\_ (Must contain the word "corporation," "incorporated," "company," "limited"; or the abbreviation "corp.," "inc.," "co.," or "ltd".)

Alternate Name (in case first choice is not available): \_\_\_\_\_

2. The number of shares authorized to be issued by the corporation is: \_\_\_\_\_.

3. The name of the corporation's initial registered agent is: \_\_\_\_\_.

(Provide the name of the individual who shall receive service of process, notices, and mailings from the State Corporation Commission on behalf of the corporation)

4. The initial registered agent is (Check appropriate box):

A. An individual who is a resident of Virginia **and**

\_\_\_\_ an initial director of the corporation.

\_\_\_\_ a member of the Virginia State Bar.

**OR**

B. \_\_\_\_ a domestic or foreign stock or nonstock corporation, limited liability company or a registered limited liability partnership authorized to transact business in Virginia.

(Check one of the boxes above to indicate the qualification of the registered agent.

The registered agent must be one of the options listed above. No other person or entity may serve as the registered agent)

5. The corporation's initial registered office address, including the street and number, if any, which is identical to the business office of the initial registered agent, is :

\_\_\_\_\_, \_\_\_\_\_, VA \_\_\_\_\_.  
(number/street) (city or town) (zip code)

(The location of the registered office must be identical to the business office of the registered agent. The address of the registered office must include a street address. A post office box is only acceptable for towns/cities that have a population of 2,000 or less if no street address is associated with the registered office's location)

6. The registered office is physically located in the \_\_\_\_ county **or** \_\_\_\_ city of:

\_\_\_\_\_.

(Provide the name of the county **or** independent city where the registered office is physically located)

7. The initial directors of the corporation are:

| NAME(S) | ADDRESS(ES) |
|---------|-------------|
| _____   | _____       |
| _____   | _____       |
| _____   | _____       |
| _____   | _____       |

(If the registered agent's qualification in 4 is that of an initial director, then the names and addresses of all the initial directors must be included. A corporation can have directors immediately upon formation only if they are named in the articles of incorporation)

8. The physical address of the corporation is:

\_\_\_\_\_, \_\_\_\_\_  
(Number and street) (City or town) (State) (zip code)

9. The mailing address of the corporation (if different)

is: \_\_\_\_\_.

10. The corporation is physically located in the \_\_\_ county **OR** \_\_\_ city of \_\_\_\_\_.

11. Nature of the business: \_\_\_\_\_.

12. Date to begin transacting business: \_\_\_\_\_.

13. Date of annual shareholder's meeting: \_\_\_\_\_.

14. Fiscal Year of the corporation shall begin on the \_\_\_ day of \_\_\_\_\_.  
(month)

15. Besides a President, shall the corporation initially have a:

Vice-President \_\_\_ Yes \_\_\_ No

Secretary \_\_\_ Yes \_\_\_ No

Treasurer \_\_\_ Yes \_\_\_ No

16. Bank depository for the corporation and institution from which corporation is authorized to borrow funds: \_\_\_\_\_.

17. Position of officer(s) authorized to sign checks, notes, deeds of trust, etc. on behalf of the corporation: \_\_\_\_\_.

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